

**BOARD OF COUNTY COMMISSIONER'S
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**TUESDAY, MAY 31, 2016
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of May 23, 2016.
- D. Bid Openings:** Accept, Award, and/or Reject the following (State law requires bids to be opened in house meeting of the Board of County Commissioners).
- 1. Bid #BE-1752** – One (1) Year Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2016 through June 30, 2017.
 - 2. Bid #EB-1753** – One (1) Year Non-Encumbered Contract for Voting Equipment, delivery Service for Ballot Boxes, Voting Booths and any other additional equipment for the Election Board. The bid term will be from July 1, 2016 through June 30, 2017 with the option to renew for one (1) additional year.
 - 3. Bid #EB-1754** – One (1) Year Non-Encumbered Contract for the Printing of Election Ballots for the Cleveland County Election board. The bid term will be from July 1, 2016 through June 30, 2017 with the option to renew one (1) additional year.
 - 4. Bid #COM-1755** – One (1) Year Non-Encumbered Contract for the Publication of County Commissioners Proceedings and any Legal Notices required by law per the Oklahoma Statutes. The bid term will be from July 1, 2016 through June 30, 2017.
- E. Old Business:** Discussion, Consideration, and/or Action regarding the following:
- 1. Bid #COM-1751** – Non-Encumbered Contract for three (3) months for the Purchase of one (1) or more, various sizes fully assembled standing desks.
 - 2. Cleveland County Workers Compensation Coverage.**

F. Items of Business: Discussion, Consideration and/or Action regarding the following:

The following items F1 –F12 are Consent Items and are routine in nature.

1. **Service Agreement** between Cleveland County Health Department and Absolute Data Shredding for document destruction services for the Norman and Moore offices. The charge for Norman and Moore is \$18.75 per secure consoles (8 total) and \$40.00 per secure poly cart (3 total), for a total of \$270.00 every 4 weeks. Special purge is \$5.00 per letter box and \$7.50 per legal box. This will be effective July 1, 2016 through June 30, 2017.
2. **Contract for Services** between Cleveland County Health Department (Both Norman and Moore locations) and Eureka Water Company for Water. The contract will run 12 months from July 1, 2016 through June 30, 2017 for \$6.20 per 5-gallon bottle of water.
3. **Renewal Maintenance Contract** between Cleveland County Clerk’s Office and R.B. Akins Company for the period July 1, 2016 through June 30, 2017. Full Service maintenance of Liebert Foundation ECM Cooling System Model HD788C000KC0968, Serial #129525-002 for the net purchase price of \$927.00 which includes four quarterly inspection & test visits per year. All parts for repair and/or maintenance are included in the contract as well as all emergency service work.
4. **Full Service Maintenance Agreement** between Cleveland County Sheriff’s Office and R.B. Akins Company to provide inspections and test visits on the Liebert Foundation ECM Cooling System Model – HD788C000KC0968 for the period July 1, 2016 through June 30, 2017 in the amount of \$927.00.
5. **Award** the low quote from Mill Creek Carpet & Tile in the amount of \$3,279.81 for labor and material to install carpet tile at 122 E. Eufaula Street per Title 61, Sec. 102 & 103.
6. **Renewal Agreement** between Cleveland County and Civic Plus for Hosting and Supporting websites July 1, 2016 through June 30, 2017 for the following:

Cleveland County Offices	\$12,851.84
Human Resources	\$ 8,495.00
Sheriff’s Dept and Fairgrounds Subsites	\$ 3,307.50
7. **Renewal Agreement** between Cleveland County and ESRI for ArcGIS Standard Concurrent Use Primary Maintenance and ArcGIS Online Level 1 Plan to include up to five (5) named users in the amount of \$4,000.00 for the period July 1, 2016 through June 30, 2017.
8. **Accept the Monthly Report** of County Sheriff Cash Bonds for the Month of March and April 2016.
9. **Resolution to Declare Surplus the following items from Cleveland County District #3:**

- D315-17 1986 PH Crane**
- D302-151 425 Chevy Kodiak Flatbed Dump Truck**
- D356-9 1997 Gradall XL 4100 Excavator**
- D421-60 Robinair 12134A Recycler and Recharger**

10. Approval of the following Blanket Purchase Orders submitted for the following Departments:

Commissioner

16-4780-D2	Staples Business Advantage	\$ 250.00
16-4781-D2	Copelin’s Office Center	\$ 400.00

Sheriff

16-4702-B2A	Oklahoma Copier Solutions	\$ 175.00
16-4757-CFBC2	Aramark Correctional Services	\$ 43,000.00
16-4764-B2A	Pearson Lumber	\$ 200.00

11. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 15/16

General:

16-0003-H2	16-0011-H2	16-1631-B2A	16-1800-B2A
16-2706-CCJC2	16-2963-B2A	16-3434-B2A	16-3600-B2A

Highway:

16-2530-T2A	16-3256-T2A	16-3506-T2A
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Health

16-0327-MD2	16-4522-MD2
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12. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 15/16

a. General Fund	\$ 60,253.93
b. Highway Fund	\$ 13,271.52
c. Health Fund	\$ 3,395.78
d. CDBG Grant Disaster Recovery Fund	\$1,195,086.37
e. Sheriff Service Fee Fund	\$ 358.02
f. Sheriff Commissary Fund	\$ 13,367.69
g. Sheriff Courthouse Security Fund	\$ 29.95
h. Sheriff Jail Fund	\$ 203.89
i. Treasurer’s Certification Fee Fund	\$ 244.00
j. County Clerk Preservation Fee Fund	\$ 12,918.85
k. Local Emergency Planning Fund	\$ 750.00
l. Fairgrounds Fund	\$ 2,544.94

END OF CONSENT DOCKET.

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

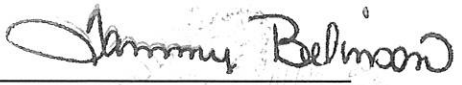
H. Commissioner’s Discussions regarding County Business.

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

J. Adjourn.

Date and Time Posted: 05-27-16 A10:37 IN


County Clerk or Deputy
